

Instruction for Completing the Application Form for MBA Programmes (for the session 2010-2011) of University of Allahabad

1. Application Form for Admission for the Session 2010-2011 should be downloaded from the website www.monirba.com and www.gbpssi.nic.in using white A4 Size Copier Paper. No hard copies of the Form will be available from the Office of the Institute.
2. The Application is computer readable and needs to be printed clearly. It is preferable to use a Laser Printer to print this Form.
3. Use a **Black Ball Point Pen** to fill the Application Form.
4. Write clearly in **Block English Capital Letters** in the boxes provided for the purpose.
5. For entries at No. 1, 2 and 3 of the Application Form. Applicant should not mention Shri./Smt./Mr./Mrs./Dr./Prof. etc. anywhere in the name boxes.
6. For entry at No. 4 of the Application Form, Date of Birth should be entered as DD/MM/YYYY. For example: RAJEEV'S date of birth 05 August 1985 should be entered as 05-08-1985.
7. Darken the applicable circle of the Application Form completely.
Like this ●
8. Entries made by the Applicant in the Application Form shall be considered final and No subsequent request for change(s) or modification(s) in the same shall be entertained.
9. Only such candidates shall be eligible for admission on the reserved seats who have mentioned their membership of the concerned **Reserved Category** in the Application Form.
10. Applicants claiming admission to any category **OTHER THAN GENERAL** must submit an Attested Photocopy of the **Certificate** regarding the category claim at the time of Group Discussion / Personal Interview (GD/PI).
11. Applicants under OBC Category have to give an undertaking (**duly notified by a Notary on a Non-Judicial Stamp Paper of Rs. 10/-**) to the effect that the applicant does not belong to the **Creamy Layer**. This must be submitted at the time of Group Discussion / Personal Interview (GD/PI) tests.
12. In case it is found that an applicant **does not belong to Reserved Category claimed**, the admission of such applicant will stand cancelled automatically and the Fee deposited shall be forfeited.

13. For entry at No. 8 of the Application Form, EW stand Employee's Ward and TW stands for Teacher's Ward relating to persons who are under direct employment of the University of Allahabad.
14. Overwriting, Cutting, Erasing in the Application Form and Incomplete Form may lead to Rejection of the Form and should be avoided. Any error arising on this account shall be the responsibility of the Applicant.
15. One unattested recent Colour Photograph (size 3.5 cm X4.5 cm) depicting the Applicant's face clearly should be pasted on the Application Form. Do not staple and do not get it attested.
16. Photograph, Signature and Address are to be scanned by machine that recognizes only good quality images. Therefore, Applicant must paste a good quality recent Colour Photograph. He/She should write Address and Sign clearly with **Dark Black Ball Point Pen**.
17. Application Form, incomplete in any respect, shall stand rejected without any information to the applicant.
18. Application Form filled in a language other than **English** will be rejected.
19. Complete Application Form (on prescribed format) along with crossed Demand Draft for Rs. 1200/- (Rs. One Thousand Two Hundred only) drawn in favour of the "**Head, Motilal Nehru Institute of Research and Business Administration**", payable at Allahabad should be submitted to the Institute either personally or by Speed Post to the **Coordinator, MBA Admissions, Motilal Nehru Institute of Research and Business Administration, Chatham Lines Campus, University of Allahabad-211002**. The last date for submitting / receiving the complete Application Form is 12th April, 2010.
20. Admission test date and day 22nd May 2010, Saturday.

S. M. Z. Khurshid

Coordinator

MBA Admissions-2010